



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

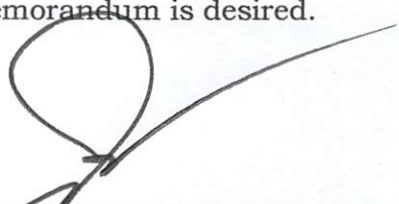
18 November 2024

DIVISION MEMORANDUM
No. **785** s. 2024

**ADDENDUM TO RM 700, S. 2024 RE: REGIONAL TRAINING OF RECEIVING
TEACHERS ON SNED CONTENT AND PEDAGOGY (BATCH 1 & 2)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

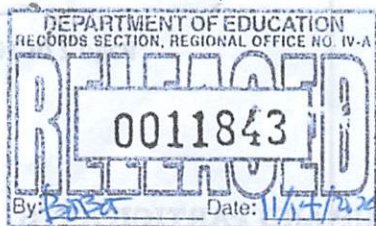
1. This Office informs the field on the above subject attached for perusal.
2. Immediate and wide dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: RM No. 814, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

CONTENT
PEDAGOGY
TEACHERS
SPECIAL NEEDS EDUCATION

CID addendum to rm 700, s. 2024 re: regional training of receiving teachers on sned content and pedagogy (batch 1 & 2)
RECJGF8L-003059/November 18, 2024



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



11 November 2024

Regional Memorandum
No. 814 s.2024

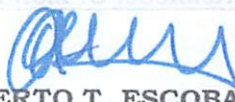
**ADDENDUM TO RM NO. 700, S. 2024 RE: REGIONAL TRAINING
OF RECEIVING TEACHERS ON SNED
CONTENT AND PEDAGOGY (BATCH 1 & 2)**

To **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 700, s. 2024, dated September 30, 2024, this Office through the Curriculum and Learning Management Division (CLMD) hereby announces the venue of the Regional Training of Receiving Teachers on SNED Content and Pedagogy (Batch 1 & Batch 2) shall be at M.I. Sevilla Resort, Brgy. Domoit, Lucena City, Quezon Province. Moreover, the final schedule shall be as follows:

Batches	Schedules / Dates	
	From	To
Batch 1	November 18-20, 2024	November 18-20, 2024
Batch 2	November 21-23, 2024	

2. The official lists of Regional Technical Working Group and participants are in the attached Enclosure No. 1. In this regard, this office requests the SDOs to instruct the participants to register @ bit.ly/ReceivingTeachersonSNEDContentBatch1-2 on or before November 15, 2024. Moreover, Training Matrix is attached in Enclosure No. 2 while Terms of Reference is found in Enclosure No. 3.
3. The first meal to be served is AM Snacks on November 18, 2024 (Monday), while the last meal is PM Snacks on November 20, 2024 (Wednesday).
4. Other provisions in the RM No. 700, s. 2024 are still in effect.
5. For clarification and further inquiries, please contact Philips T. Monterola, SNED Regional Coordinator, and Viernalyn M. Nama, CLMD Chief Education Supervisor, at (02) 8681-2114 local 420.
6. Immediate and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

ROC18



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

Enclosure No. 1

OFFICIAL LISTS OF REGIONAL TECHNICAL WORKING GROUP AND PARTICIPANTS

A. Regional Technical Working Group	
Name	Position/ Designation
Chairperson	
Viernalyn M. Nama	CLMD Chief ES
Vice-chairperson/ Focal Person	
Philips T. Monterola	SNED Regional Coordinator
Regional Technical Working Group	
Eugene Ray F. Santos	Regional Personnel
Elaine T. Balaogan	Regional Personnel
Emelia P. Crescini	Regional Personnel
Paul Gence L. Ocampo	Regional Personnel
Nenette Arcelle Joy P. Larinay	Regional Personnel
Lhovie C. Damian	Regional Personnel
Neal Protacio	Regional Personnel
John Christian P. Galvez	Facilitator
Sherwin R. De Silva	Facilitator
Roxanne Faye C. Estuita	Facilitator
Glenda A. Capistrano	Facilitator
King Carlo C. Roces	Facilitator
Luningning Mendoza	Facilitator
Sharon A. Villaverdc	Documenter/ Minute Taker
Gerry A. Grimaldo	Documenter/ Minute Taker
Germon P. Culla	Documenter/ Minute Taker
Cynthia J. Reyroso	Documenter/ Minute Taker
Luningning B. Madrazo	Documenter/ Minute Taker
Francis Ranier M. De Leon	Medical Officer
Nipsirc John Ian E. Hari	Medical Officer

B. Resource Persons	
Dr. Loida N. Nidea	Assistant Regional Director
Dr. Viernalyn M. Nama	CLMD Chief ES
Dr. Rosalie E. Bongon	CO-BLD-SID Chief EPS
Ms. Erlinda Feliciano-Leva	CO-BLD-SID EPS
Mr. Allan R. Mesoga	CO-BLD-SID EPS
Ms. Shirley Pinky Earnheart	Court Interpreter of the Deaf People & RA 11106 Resource Person
Hon. Judge Remiebel U. Mondia, LL.M	Metropolitan Trial Court, Pasay

C. 1. Batch 1 – Participants

Antipolo City	
	Algie A. Bonite
1	Janeth I. Dalayoan
2	Maricel D. Alaguia
3	Ma Katherine C. Friginal
4	Mary Joy G. Generale
5	Jocelyn J. Mayo
6	Jeancel Mae V. Alejandro
7	Maribeth G. Pangilinan
8	Paolo A. Velasco
9	Venus B. Remoral
10	Michelle C. Espiritu
11	Messiah Gee M. Baua
12	Isabelle G. Cirelos
Bacoor City	
	Raquel I. Blones
1	Ester P. Maranan
2	Loreta C. Roderos
3	Anna Liza D. Palac
4	Desiree Salivio
5	Cecille Mallari
6	Cynthia Sitchon
7	Maebelle J. Victoriano
8	Yvonne A. Raminto
9	Nancy L. Ramos
10	Katherine R. Labajo
11	Nova Amor B. Castillo
12	Louis Albert L. Tuazon
Batangas Province	
	Mercy R. Villanueva
	Armida S. Estacio
1	Brenda R. Mendoza
2	Marife S. Casapao
3	Annarizza L. Tumbaga
4	Leila N. Ilagan
5	Erika Lourdes G. Sandro
6	Kristine Joy E. Peña
7	Eleazar M. Basit
8	Cathyrine L. Martinez
9	Loreno P. Norcio

Laguna	
	Roderica R. Camacho
1	Evelyn T. Baraller
2	Ma. Jamille I. Carada
3	Mylene E. Miras
4	Crezy A. Valeña
5	Maria Theresa J. Sanchez
6	Mary Clare N. Vega
7	Alarice C. Banasihan
8	Angelica Z. Aquino
9	Mars Brian A. Polinicia
10	Gina D. Coronado
11	Christopher L. Balan
12	Joyce C. Velasquez
Lipa City	
	Maria Fe C. Bautista
1	Lani N. Casumbal
2	Shaira Mae L. Tenorio
3	Madel M. Mea
4	Liberty C. Tarubal
5	Meouriel Lee An G. Dalisay
6	Mariver S. Samonte
7	Jean Carla A. Amazona
8	Roselle Ann Louise Dela Cruz
9	Leizl F. Fabellore
10	Maricel F. Ferranco
11	Alenie Reyes
12	Ruby Atienza
Lucena City	
	Maria Cristina V. De Torres
	Roxanne Faye C. Estuita
1	Riza Aguilar
2	Shiela E. Enverga
3	Ressielyn Kates C. Vender.
4	Nilda N. Noda
5	Maricel V. Oxina
6	Mary Dorothy P. Diala
7	Mariel P. Elcarte
8	Ivanna Kramille US Magaling
9	ROSALINDA P. DECENA

10	Victoria C. Mendoza
11	Gladwyn S. Masakayan
Batangas City	
	Rosalina H. Panganiban
1	Elvie M. Fabellon
2	Angelica S. Arellano
3	Aivyl Fria C. Balmes
4	Lea D. Ramirez
5	Emerlyn Manalansan
6	Ethel M. Saligao
7	Annaliza D. Mendoza
8	Coselyn A. Gega
9	Imee D. Mendoza
10	Maribel B. Amancio
11	Quennie Joyce E. Hernandez
12	May C. Alapag
Binan City	
	Rhea D. Dilbes
1	Louisse Gayle R. Antuerpia
2	Christine Isleta
3	Nimfa E. Verosil
4	Juliet F. Galochino
5	Jocelyn P. Decena
6	Marlon V. Alipio
7	Jyramie Biteranta Tamayo
8	Nicka C. Ricafranca
9	Maricel Morauda
10	Laarni B. De Leon
12	Rommel Antonio
Cabuyao City	
	Emmanuel Cerda
1	Grace M. Mago
2	Felisa A. Bacunot
3	Lyn G. Dano
4	Vicky P. Pazziguanan
5	Grace M. Cardoza
6	Mharisa M. Belasa
7	James T. Aloro
8	Jan Vincent V. Hagosojos
9	Marlina Rufina D. Fernandez

10	RONITO N. ABELLA
12	Wichee Jayziel H. Demin
Quezon	
	Ricardo De Guzman
1	Imelda P. De Guia
2	Mara Mae A. De luna
3	Anabel D. Macatiag
4	Pearl Grace D. Erce
5	Shernand R Roda
6	Darwin A. Cabile
7	Korinna S. Artuz
8	Cristina F. Magpantay
9	Rhea A. Bermudez
10	Nenita V. Leonar
11	Maria Luisa Reyes
12	Sharlene C. Sacrista
Rizal	
	Arceli G. Tejada
	Jennifer Boada
1	Ma. Eleonor P. Larazo
2	Melinda M. Aguado
3	Emie Luz T. Garcia
4	Merliza S. Mas
5	Veronica B. Benameje
6	Harlyn Grace R. Cefido
7	Jayson Castillo
8	Khristine Marie C. Calma
9	Noel Pajota
10	Donna L. Licudan
11	Chiradee F. Galano
	Stephanie S. Vidanes
San Pablo City	
	Floer R. Flores
1	Geraldine Bonsol
2	Rona Benitez
3	Precila S. Flores
4	Cheryl D. Martinez
5	Cherilyn Nanar
6	Myra Malbataan
7	Josephine Dausin
8	Anne Cris Azor

10	Flordeluna V. Sanchez
11	Jarryd L. Balbieran
12	Mylene Barba
Calamba City	
	Glariz L. Rellin
	Paulie Cristel P. Boringot
1	Maricel Perez
2	Janssen L. Adefuin
3	Angelique Joy V. Reyes
4	Ana Julie Cruz
5	Geraldine T. Hernandez
6	Jennifer D. Gillaco
8	Rafaela R. De Villa
9	Grace J. Perez
10	Angelica P. Layao
11	Ma. Fe T. Badillo
Cavite Province	
	CONNIE DE LA CRUZ
1	Emely G. Fariscal
2	Ma. Eloisa R. Dulay
3	Roch C Paclauna
4	Ronalyn Manongsong
5	Annette P. Rocillo
6	Mary Grace B. Perez
7	King Joshua M. Arciaga
8	Annie C. Maraan
9	Elvin San Mateo
10	Kevin Madolora
11	Lydia Zita A. Manibo
12	Josie Erni
Cavite City	
	MARCELA Z. DELA CRUZ
1	John Carlo Cruzada
2	Wilbert O. Resueno
3	Roland Allan R. Nalazon
4	Jayson P. Dela Cruz
5	Ronnie G. Rabino
6	Raymond Julius M. Osia
7	Irish C. Parnala
8	Marnoel V. Alilano
9	Ernest C. Domingo
10	Christine Carl M. Sarmiento

9	Cristina Umali
10	Rechel Rivera
11	
San Pedro City	
	Rosalie M. Mabale
1	Mea J. Pura
2	Bernadeth A. Arancel
3	Joyceline A. Gamboa
4	Saria S. Eglifa
5	Vilma G. Berroy
6	Janice C. Dayapan
7	Norma M. Chan
8	Alberto J. Taniongong
9	Eriza Modella C. Muyco
10	Rochelle R. Escobin
11	Joel G. Mustar
12	Diane Tan
Sta. Rosa City	
	Cheryl C. Carpena
1	Maria Athena Panganiban
2	Victoria C. Marinas
3	Catherine Barairo
4	Arce Ongteco
5	Sherry Ann Badajos
6	Arlene A. Lunas
7	Czarina Infante
8	Mari-jen D. Adap
9	Mark Apay
10	Analope B. Nersabe
11	Miraquel Emperador
12	Arlene A. Cataroja
Sto. Tomas City	
	Marites Q. Balba
1	Noralyn Canosa
2	Joy Gutierrez
3	Krystel Joy Desepeda
4	Jemuel Bernabe
5	Nancy M. Viana
6	Eunice Magapi
7	Catherine F. Fabayos
8	Gemma A. Velasco
9	Armida L. Calinisan

11	Lilian R Manipis
12	Jeymark Baldon
Dasmariñas City	
	Margarita A. Sapida
1	Dina C. Rollo
2	Anie A. Burinaga
3	Brigido F. Caranto Jr.
4	Primeline Jevin R. Matocinos
5	Grettel Lily Kristine E. Flores
6	Russel P. Valdez
7	Stephanie S. Tavanlar
8	Ma. Ederma L. Dolendo
9	Redentor L. Ilas
10	Billy Ray M. Romero
11	Garry L. Galit
12	Mischelle C. Maongca
General Trias City	
	GLENDA A. RECTO
1	Juvilyn Bawalan
2	Charlyn S. Calisanga
3	Karen Muñoz
4	Janeth L. Panganiban
5	Jeneffer Lara B. Ambagan
6	Jennifer B. Santos
7	Arminda D. Romano
8	Angelita P. Allarey
9	Inky Jane Latumbo
10	Gina J. Cupino
11	Armando Urbiztondo
12	Jennalyn P. Tapawan
Imus City	
	Riza C. Garcia
1	Meriam E. Suarez
2	Jacqueline S. Gacias
3	Jordan T. Aquino
4	Jewel P. Agustino
5	Mary Ann E. Ramos
6	Nina O. Desales

10	Gio Marco Bautista
11	Jeza Cuasay
12	Khimi Kate R. Llanes
Tanauan City	
	EVELYN A. FANO
1	Jennie Vee De Guzman
2	Christine G. Legaspi
3	Evanisa B. Llarena
4	Karen A. Bonon
5	Menalyn B. Vargas
6	Imee Castillo L. Castillo
7	Esperanza O. Quaitchon
8	Gretchen B. Munoz
9	Lovely May D. Acosta
10	Caeselyn Leonila S. Lopez
11	Lilibeth O. Redondo
12	Gerlie O. Arante
Tayabas City	
	Mildred Z. Galleno
	Michael M. Safred
1	Analyn Gaasis
2	Anicee Rodillo
3	Erika Jane M. Avilledo
4	Garry P. Ayala
5	Joan Joy Eclarin
6	Armando Dayapan
7	John Michael G. Losañez
8	Pearly Dawn S. Vicente
9	Jess L. Awa
10	Katherin Fidelino
11	Janelle S. Alvarez
12	Monina M. Villa
	Benilar S. Ogang
7	Kristin Love J. Layague
8	Honorio S. Virata Jr.
9	Ma. Mayla B. Garzon
10	Myra D. Retuerma
11	Raffy N. Remorca

C. 2. Batch 2 - Participants

	Antipolo City
	Jocelyn S. Montes
1	Esperanza M. Consuelo
2	Ana Maria E. Guab
3	Mary Nicole O. Flores
4	Lyka Loraine A. Ubina
5	Marlyn C. Mabag
6	Mary Nicole O. Flores
7	Bethel Lou C. Olano
8	Madonna Marie D. Pancito
9	Levi B. Arendain
10	Maria Clara O. Abad
11	Geraldine A. Santos
12	Jennifer R. Garcia
	Bacoor City
	Benita R. Borromeo
1	Ma. Corazon A. Abratigue
2	Kristina D. Loyola
3	Jonathan C. Marrero Jr.
4	Shyrina V. Padre
5	Teresa S. Bantog
6	Kristine Joy S.J. Mojica
7	John Carlo D. Faelnar
8	Merlyn P. Millado
9	Bryan Gales
10	Richelle Piquero
11	Judith A. Calivara
12	Olivia A. Limos
	Batangas Province
	Romana M. Hernandez
K	Rochele M. Alba
1	Marinor M. Moresca
2	Andrea Amor V. Hernandez
3	Maria Laureen G. Beredo
4	Cynthia M. Campos
5	Marlyn M. Matibag
6	Janice A. Fronda
7	Mylene L. Andal
8	Noralyn R. Reyes
9	Mario F. Soriano
10	Mary Grace C. Real

	Laguna
	Roderica R. Camacho
1	Jeanette B. Dalagan
2	MizpaFaith O. Garcia
3	Noimy Fernandez
4	Evangeline S. Sommbilla
5	Marlene V. De Castro
6	Janine V. Peñañiel
7	Justin A. Marcilla
8	Nellie Rose J. De Veluz
9	Merlie K. Olea
10	Cleofe May M. Adsuara
11	Jasmin L. Perillo
12	Lady Janela O. Malinag
	Lipa City
	Aurora S. Lina
1	April De Ocampo
2	Julie Ann N. Gonzales
3	Marc Paolo R. Javier
4	Shiela Guevarra
5	Kristal Key Pesa
6	Princess Stephanny Dumanew
7	Diana Mae G. Pakiding
8	Gina Calangian
9	Cyril Balidoy
10	Mary Jane S. Javier
11	Maria Cristina Llanes
12	Rina R. Delgado
	Lucena City
	Maria Cristina V. De Torres
1	Jenny S. Letolio
2	Jennifer G. Zeta
3	Ness M. Agon
4	Maricel Pastrana
5	Zyra Catilo
6	Rosemarie Fesalbon
7	Maricel Oxina
8	Sherwin R. De Silva
9	Daffodyl T Manila
10	Manuel De Mesa, Jr.
11	Liezel U. Santiago

11	Maylene A. Mangurali
	Batangas City
	Illuminada G. Gayeta
1	Mary Jane E. Coliat
2	Vilma Flor G. Driz
3	Roshelle G. Vergara
4	Michelle M. Gonzales
5	Dr. CristyDe Chavez
6	Rhea E. Villosta
7	Lolita G. Geronimo
8	Rowena M. Panaligan
9	Christmas B. Mendoza
10	Jeneth B. Berania
11	Florizel R. Caponpon
12	Karl Marloc M. Ochoa
	Binan City
	Jael Faith Ledesma
	Jo Anna Lorraine R. Buenafe
1	Jessa G. Barcoma
2	Rezell A. San Luis
3	Maria Dona Lyn P. Evangelista
4	Tyrone Bilbes
5	Jessielyn Berdos
6	Syzachloeia S. Marcaida
7	Jean Ann Ferasiton
8	John Paul Roberto D. Espiritu
9	Victoria C. Mendoza
10	Armina D. Vargaz
11	Debbie Ann M. Mangua
	Cabuyao City
	Melinda N. Caparas
1	Shiela Venencio
2	Mary Ann Cansicio
3	Janiz Elomina
4	Joyce C. Solon
5	Vilma Dorol
6	Beverly Cabato
7	Edgar Aquino
8	Ronalyn H. Managat
9	Alcnc S. Parala
10	Emerlyn Cartenciano

12	
	Quezon
	Joan Alejaida R. Mauhay
1	Joy Talisayon
2	Mary Grace V. Collantes
3	Franci Mary Ann R. Dabbay
4	Allyssa A. Mer
5	Jay-ar B. Isidro
6	Juli-ann Pacaigue
7	Catherine Cornel
8	Ariane Rose A. Echalar
9	Marivic A. Limbo
10	Jonalyn E. Tuazon
11	Mary Mie N. Argamosa
12	Myla O. Marmcto
	Rizal
	Marylaine M. Rivera
	Angelo C. Fernando
1	Denise Marie S. Baldelomar
2	Angelica Villanueva
3	Patricia Elaine L. Arimado
4	Roselle P. Rubia
5	Zenith Catalan
6	Christian F. Nartates
7	Jose m. Fulgar Jr.
8	Lea Rose Medenilla
9	Maricel Cabaldo
10	May Ann Evanchez
11	John Jover Mendina
	Janice J. Repaga
	San Pablo City
	Criselda D. Moresca-
	Rachel N. Dimaano
1	Arlene Brion
2	Angelica Belda
3	Berlyn Duha
4	Alyssa Maureen Huarde
5	Kairra Joyce R. Manalo
6	Eloisa Sarmiento
7	Almira R. Parone
8	Azcla Ccraldinc Sispcrcz
9	Brenda Brucal

11	Rosemary P. Landan
12	Jerahmeel Lavina
	Calamba City
	Enelyn T. Badillo
1	Lorelyn D. Ajero
2	Karen O. Gomez
3	Elisa M. Oliveros
4	Sheryll A. Garcia
5	Jasmin P. Apuya
6	Vanessa J Lusuegro
7	Alma M. Tamayo
8	Jocelyn D. Arguelles
9	Rosemarie Noeen Miñas
10	Lydia D. Barcelon
11	Michelle F. Hernandez
	Cavite Province
	JOSEPHINE MONZAGA
1	Camile L. Padura
2	Mhe-Ann P. Guevarra
3	Ma. Eloisa R. Dulay
4	Jovilyn C. Molod
5	Genefer P. Asensi
6	Kaye Anne B. Amoranto
7	Quenie G. Estuye
8	Ruth Ann O. Motas
9	Rubylyn V. Llagas
10	Ellaine B. Palern
11	Lourdes Bobis
12	Novalinda D. Panganiban
	Cavite City
	REA H. TOPACIO
1	Roxan G. Delima
2	Francis S. Perez
3	Demirose M. Hilario
4	Joy F. Cabaguin
5	Jenlyn A. Borja
6	Marianne S. Fajardo
7	Robin R. del Rosario
8	Gemmalyne Raule
9	Rhandolf B. Fajardo
10	Verna Incapas
11	Royce Vincent M. Oracion

10	Maria Cristina Umali
11	Ria Janine A. Dacara
	San Pedro City
	Nida C. Santos
1	Richelle F. Cafino
2	Rodora R. Manabat
3	Ofelia L. Limosinero
4	Iris C. Regulacion
5	Janice B. Pacay
6	Cherry Ann P. Millamena
7	Florie Joy F. Fonte
8	Perlita M. Martinez
9	Jasmin P. Manabat
10	Sanely D. Horlador
11	Cathcrinc M. Manalo
12	Joan F. Bato
	Sta. Rosa City
	Maribel M. De Vera
1	Elma M. Demerin
2	Mary Joy Duka
3	Mcandro C. Sunico
4	Mary Rose E. Lerpido
5	Jeofry M. Bestidas
6	Edarlyn Lapid
7	Maria Heart Tianis
8	Baby M. Banzali
9	Fejenisis M. Banzali
10	Luigi D. Tirado
11	Raquel A. Bacuyag
12	Fausticne V. Galvez
	Sto. Tomas City
	GIGI C. CORPUZ
1	Rowena Saba
2	Jenelyn Colis
3	Marilyn Serrano
4	Nelly Rose Olis
5	Jonalyn B. Taton
6	Grace Ann M. Guerreiro
7	April R. Lanorio
8	Jeizl C. Lacatan
9	Jonna O. Galupo
10	Maylin G. Camson

12	James Deane D. Rosal
	Dasmarinas City
	Jessie A. Layugan
1	Milyn F. Galagate
2	Xerilyn S. Samin
3	Melody S. Inonog
4	Maria Sonia R. Eclarinal
5	Alex P. Bolivar
6	Marvin B. Yasis
7	Joan Lara W. Panotulan
8	Analyn T. Sumocol
9	Kimberly S. Rivas
10	Rose F. Manahan
11	Sheela Anne C. Maraam
12	Lea Andria Dacumos
	General Trias City
	MA. FE V. VEDAN
1	Jenzeric Cruzada
2	Sonia A. Jallores
3	Joan Lesmoras
4	Jidnaida Minay
5	Luz Obog
6	Mary Jean M. Pasaba
7	Carolina M. Frias
8	Judith Talosig
9	Mary Jane M. Toliba
10	Jonalyn Mendoza
11	Analiza D. Pilit
12	Emelida Duque

11	Maria Jogedelle L. Lampera
12	Joan A. Hidocos
	Tanauan City
	TERESITA C. DE CASTRO
1	Carren P. Tuliao
2	Czarina M. Molinar
3	Emilia P. Aala
4	Grace T. Saludo
5	Rose M. Batan
6	Vivian M. Macauba
7	Marissa T. Rizaldo
8	Alyssa M. Cedo
9	Joan D. Diaz
10	Josephine Balahadia
11	Marie Cherie Anne G. Verzo
12	Claren Opena
	Tayabas City
	Honesto P. Caagbay
1	Jundee C. Rivadinera
2	Leanne O. Pornela
3	Neriesh V. Moreno
4	Renier Roie M. Rea
5	Maricel Magtibay
6	Camille R. Diaz
7	Jasmin D. Moises
8	Dessa Liana C. Manzanares
9	Ma. Luisa E. Abuel
10	Irene B. Cabriga
11	Ayeen D. Vejerano
12	Ayessa P. Losloso

Imus City

	Alona O. Verdad		7	Angeline Q. Camama
1	Jessica Jane N. Morales		8	Elena C. Llanera
2	Sheina Mei M. Coles		9	Concordio Interior
3	Lorgina B. Truelan		10	Jammel T. Eva
4	Jonalyn C. Legaspi		11	Corazon A. Santos
5	Jomina D. Huerto		12	Ruby Hiramia
6	Ma. Eden N. Olinares			

Enclosure No. 2

TRAINING MATRIX
REGIONAL TRAINING OF RECEIVING TEACHERS
ON SNED CONTENT AND PEDAGOGY (BATCH 1)

November 18-20, 2024

M.I. Sevilla Resort, Brgy. Domoit, Lucena City, Quezon Province

Day 1		
Time	Sessions/Activities	Person-in-Charge
6:00 – 8:00	ARRIVAL/REGISTRATION	PMT
8:00 – 9:00	OPENING PROGRAM	PMT
9:00 – 9:30	SNACKS	PMT
9:30 – 12:00	Looking at the Lens of Inclusive Education: The Global and Local Perspective	Dr. Loida N. Nidea Assistant Regional Director
12:00 – 12:15	SESSION ANNOUNCEMENTS	PMT
12:15-1:30	LUNCH	PMT
1:30 – 1: 45	MANAGEMENT OF LEARNING	PMT
1:45 – 2:30	GROUPING AND PREPARATION OF BULLETIN DISPLAYS BY GROUP	PMT
2:30-3:00	Revisiting the Policy Guidelines in the Implementation of Inclusive Education	Dr. Viernalyn M. Nama Chief ES, CLMD
3:00 – 3:15	SNACKS	PMT
3:15 – 4:15	Revisiting the Policy Guidelines in the Implementation of Inclusive Education	Dr. Viernalyn M. Nama Chief ES, CLMD
4:15 – 4:45	UPDATING OF BULLETIN DISPLAYS/OUTPUTS	per SDO
4:45 – 5:00	Wrapped Up/ Announcements	PMT
Day 2		
Time	Sessions/Activities	Person-in-Charge
8:00 – 8: 30	Management of Learning	PMT
8:30 – 10:30	The Republic Act (RA) 11650 and Its Salient Features on Inclusive Education	Dr. Rosalie E. Bongon Chief EPS, BLD-SID
10:00 – 10:45	SNACKS	PMT
10:45 – 12:30	Inclusive Learning Resource Center (Functions,	Ms. Erlinda Feliciano-Leva EPS, BLD-SID

	Administration, Programs & Services offered, among others)	
12:30 – 1:30 PM	LUNCH	PMT
1:30 – 2:30 PM	The Blindside: How to Handle Visually Impaired Learners	Mr. Allan R. Mesoga SEPS, BLD-SID-VI
2:30 – 3:30 PM	Code Blind: Basic Filipino Braille Code	Mr. Allan R. Mesoga SEPS, BLD-SID-VI
3:30 – 4:00 PM	SNACKS	PMT
4:00 – 4:30 PM	UPDATING OF BULLETIN DISPLAYS/OUTPUTS	per SDO
4:30 – 5:00 PM	SESSION ANNOUNCEMENTS	PMT
Day 3		
Time	Sessions/Activities	Person-in-Charge
8:00 – 8:30	Management of Learning	PMT
8:30 – 10:00	RA 11106: Use of Filipino Sign Language	Hon. Judge Remiebel U. Mondia, LL.M MTC Presiding Judge, Pasay City & RA 11106 Supreme Court's TWG
10:00 – 10:15	SNACKS	PMT
10:15 – 12:00	Basic Filipino Sign Language (FSL)	Dr. Shirley Pinky Earnheart Court Interpreter of the Deaf People & RA 11106 Resource Person
12:00 – 1:00	LUNCH	
1:00-2:30	Key Action/Activities in Support of the Implementation of RA 11650	Philips T. Monterola
2:30 3:00	PRESENTATION OF OUTPUTS	PMT
3:00 – 3:15	BREAK	PMT
3:15 – 4:00	CLOSING PROGRAM	PMT

Enclosure No. 2

TRAINING MATRIX
REGIONAL TRAINING OF RECEIVING TEACHERS
ON SNED CONTENT AND PEDAGOGY (BATCH 2)

November 18-20, 2024

M.I. Sevilla Resort, Brgy. Domoit, Lucena City, Quezon Province

Day 1		
Time	Sessions/Activities	Person-in-Charge
6:00 – 8:00	ARRIVAL/REGISTRATION	PMT
8:00 – 9:00	OPENING PROGRAM	PMT
9:00 – 9:30	SNACKS	PMT
9:30 – 12:00	Revisiting the Policy Guidelines in the Implementation of Inclusive Education	Dr. Viernalyn M. Nama Chief ES, CLMD
12:00 – 12:15	SESSION ANNOUNCEMENTS	PMT
12:15-1:30	LUNCH	PMT
1:30 – 1:45	MANAGEMENT OF LEARNING	PMT
1:45 – 2:30	GROUPING AND PREPARATION OF BULLETIN DISPLAYS BY GROUP	PMT
2:30-3:00		
3:00 – 3:15	SNACKS	PMT
3:15 – 4:15	Looking at the Lens of Inclusive Education: The Global and Local Perspective	Dr. Loida N. Nidea Assistant Regional Director
4:15 – 4:45	UPDATING OF BULLETIN DISPLAYS/OUTPUTS	per SDO
4:45 – 5:00	Wrapped Up/ Announcements	PMT
Day 2		
Time	Sessions/Activities	Person-in-Charge
8:00 – 8:30	Management of Learning	PMT
8:30 – 10:30	The Blindside: How to Handle Visually Impaired Learners	Mr. Allan R. Mesoga SEPS, BLD-SID-VI
10:00 – 10:45	SNACKS	PMT
10:45 – 12:30	Code Blind: Basic Filipino Braille Code	Mr. Allan R. Mesoga SEPS, BLD-SID-VI
12:30 – 1:30 PM	LUNCH	PMT
1:30 – 2:30 PM	The Republic Act (RA) 11650 and Its Salient Features on Inclusive Education	Dr. Rosalie E. Bongon Chief EPS, BLD-SID

2:30 – 3:30 PM	Inclusive Learning Resource Center (Functions, Administration, Programs & Services offered, among others)	Ms. Erlinda Feliciano-Leva EPS, BLD-SID
3:30 – 4:00 PM	SNACKS	PMT
4:00 – 4:30 PM	UPDATING OF BULLETIN DISPLAYS/OUTPUTS	per SDO
4:30 – 5:00 PM	SESSION ANNOUNCEMENTS	PMT
Day 3		
Time	Sessions/Activities	Person-in-Charge
8:00 – 8:30	Management of Learning	PMT
8:30 – 10:00	Basic Filipino Sign Language (FSL)	Dr. Shirley Pinky Earnheart Court Interpreter of the Deaf People & RA 11106 Resource Person
10:00 – 10:15	SNACKS	PMT
10:15 – 12:00	RA 11106: Use of Filipino Sign Language	Hon. Judge Remiebel U. Mondia, LL.M MTC Presiding Judge, Pasay City & RA 11106 Supreme Court's TWG
12:00 – 1:00	LUNCH	
1:00-2:30	Key Action/Activities in Support of the Implementation of RA 11650	Philips T. Monterola
2:30 – 3:00	PRESENTATION OF OUTPUTS	PMT
3:00 – 3:15	BREAK	PMT
3:15 – 4:00	CLOSING PROGRAM	PMT

Enclosure No. 3**TERMS OF REFERENCE**

The Training Management Team shall be responsible for the entire training from the venue to the logistics needed.

A. The Training Management Chairperson and Vice-Chairperson shall:

- prepare the ATC, RBA, proposal, memorandum and Authority to Procure;
- Coordinate with the training venue management and prepare the contract for the event;
- Coordinate with the Supplies Officer for the supplies needed;
- Conduct meetings with the facilitators;
- Lead the review and evaluation of the presentation to be used for the activity;
- Oversee the conduct of the activity; and
- Lead the team in the conduct of debriefing sessions.

B. The Members of the TWG shall:

- Prepare the completion report;
- Prepare the contract and supplies;
- Prepare the room listing;
- Coordinate with the moderator regarding the materials needed for the workshop and the documents needed to be accomplished daily;
- Prepare the documents needed for the payment/liquidation;
- Prepare and print certificates of recognition, participation and appearance; and
- Submit the needed requirements to respective functional divisions after the conduct of the activity.

C. The Resource Persons shall:

- Prepare the presentation slide deck;
- Deliver the assigned topic convincingly;
- Provide instructions and inputs during the training;
- Ensure maximum participation and learnings from the participants; and
- Answer all the queries and questions of the participants satisfactorily.

D. The Facilitators shall:

- Lead the MOL;
- Check the attendance;
- Introduce the participants and resource speakers;
- Lead the FGD;
- Prepare materials needed for the workshop;
- Facilitate the collection and presentation of outputs;
- Give the synthesis;
- Ensure maximum & active participation of the participants; and

- Address all concerns of the participants;

E. The Documenter/ Minute Taker shall:

- Document agreements, issues and concerns, important scenario or proceedings during the training; and
- Submit the newsletter at the end of the training.

F. The Participants shall:

- Always observe punctuality and mutual respect;
- Follow the house rules and regulations of the venue;
- Attend and participate actively in all engagements and activities;
- Secure and submit all necessary forms and other documents necessary;
- Report any significant event related to the activity; and
- Submit all the target outputs on time.